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**City of Santee
Regular Meeting Agenda**

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

**Council Chamber – Building 2
10601 Magnolia Avenue
Santee, CA 92071**

**May 22, 2013
7:00 PM**

ROLL CALL: Mayor Randy Voepel
Vice Mayor John Minto
Council Members Jack Dale, Rob McNelis and John Ryan

LEGISLATIVE INVOCATION \ PLEDGE OF ALLEGIANCE:

PROCLAMATION: [May 30th as Leon Bender Day](#)

PROCLAMATION: [June 1 – 8, 2013 as American Cancer Society Relay for Life Cancer Awareness Week](#)

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:

1. CONSENT CALENDAR:

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk before the meeting is called to order. Speakers are limited to 3 minutes.

(A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.

(B) [Approval of Meeting Minutes:](#)

- [Santee City Council 5-8-13 Regular Meeting](#)
- [CDC Successor Agency 5-8-13 Regular Meeting](#)
- [Public Financing Authority 5-8-13 Regular Meeting](#)

- (C) **Approval of Payment of Demands as presented.**
- (D) **Adoption of findings in support of Open Market Purchase and authorization for the purchase of necessary and urgent automotive repairs from Mueller's Truck & Equipment when needed for an amount not to exceed \$2,000 for the remainder of FY 2012-2013 and \$13,000 for FY 2013-2014.**

2. **PUBLIC HEARINGS:** None

3. **ORDINANCES (First Reading):** None

4. **CITY COUNCIL ITEMS AND REPORTS:**

- (A) **Selection of voting representative and alternate(s) for League of California Cities Annual Conference.**

Recommendation:

Select a voting representative and up to two alternates to attend the Annual Business Meeting scheduled during the upcoming League conference and direct the City Clerk to forward the completed Voting Delegate/Alternate Form to the League of California Cities.

5. **CONTINUED BUSINESS:** None

6. **NEW BUSINESS:**

- (A) **Presentation of the Proposed Five-Year Capital Improvement Program Budget for Fiscal Years 2013-2014 through 2017-2018.**

Recommendation:

Review and discuss the Proposed Five-Year Capital Improvement Program Budget for Fiscal Years 2013-2014 through 2017-2018 and provide direction to staff as necessary.

- (B) **Review of Proposed Operating Budget for Fiscal Years 2013-2014 and 2014-2015.**

Recommendation:

Review and discuss the Proposed Operating Budget for Fiscal Years 2013-2014 and 2014-2015, and provide feedback to staff.

7. COMMUNICATION FROM THE PUBLIC:

Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.

8. CITY MANAGER REPORTS:

9. CDC SUCCESSOR AGENCY:
(Note: Minutes appear as Item 1B)

10. SANTEE PUBLIC FINANCING AUTHORITY:
(Note: Minutes appear as Item 1B)

11. CITY ATTORNEY REPORTS:

12. CLOSED SESSION:

(A) CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Gov. Code section 54956.9)

Name of Case: Equity Lifestyle Properties, Inc. and MHC Financing Limited Partnership Two v. City of Santee, SDSC Case No. 37-2012-00065477.

(B) CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Gov. Code section 54956.9)

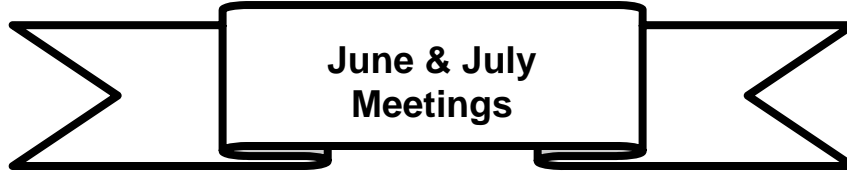
Name of Case: MHC Financing Limited Partnership Two v. City of Santee, USDC Case No. 12 CV 253 W-POR.

(C) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a)

Name of Case: Cameron's Mobile Estates, LLC v. City of Santee Case No. 37-2012-00069606-CU-WM-EC

13. ADJOURNMENT:



June	06	Santee Park & Recreation Committee	Bldg. 6 Conf. Rm.
June	10	Community Oriented Policing Committee	Chamber Conf. Rm.
June	12	City Council Meeting	Chamber
June	20	Manufactured Home Fair Practices Commission	Chamber
June	26	City Council Meeting	Chamber
July	08	Community Oriented Policing Committee	Chamber Conf. Rm.
July	10	City Council Meeting	Chamber
July	11	Santee Park & Recreation Committee	Bldg. 6 Conf. Rm.
July	24	City Council Meeting	Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City's website at www.ci.santee.ca.us.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.

State of California } County of San Diego } ss. City of Santee }	AFFIDAVIT OF POSTING AGENDA
I, <u>Patsy Bell, CMC, City Clerk</u> of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with Resolution 61-2003 on <u>May 17, 2013</u> at <u>4:30 p.m.</u>	
_____ Signature	_____ Date

City of Santee
COUNCIL AGENDA STATEMENT

PROC

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE PROCLAMATION: MAY 30TH AS LEON BENDER DAY

DIRECTOR/DEPARTMENT Rob McNelis, Council Member

SUMMARY

Santana High School Alumni, students, teachers, coaches, friends and family of the late Leon Bender have requested a proclamation designating May 30 as Leon Bender day. On this day, it is hoped that citizens will remember Leon Bender by performing a "random act of kindness" in his honor.

Leon Bender was a graduate of Santana High school in 1993. During his time at Santana, Leon was involved in football, basketball, track and field, drama and ASB. Leon had a dream to play in the NFL one day and he did everything he could to pursue that dream. After high school, Leon earned a football scholarship to attend Washington State University. Because of his successful career at Washington State, Leon was ultimately drafted by the Oakland Raiders in the 2nd round. He was the 31st player picked. Unfortunately, Leon never got to completely fulfill his dream. Three weeks after he was drafted, Leon suffered an epileptic seizure that sadly ended his life at the young age of 22.

This May 30 will mark the 15th anniversary of the day Leon Bender passed away. Friends and family were looking for a way to show respect to one of the few members of our community who went on to make it to the NFL. A proclamation has been prepared proclaiming May 30, 2013 as Leon Bender day in the City of Santee. Leon's mother, Mrs. Bender, will accept the proclamation at tonight's meeting.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION ✓ Present proclamation to Mrs. Bender.

ATTACHMENTS (Listed Below)

Proclamation.

City of Santee, California

Proclamation

WHEREAS, the late Leon Bender was a graduate of Santana High School in 1993; and

WHEREAS, during his time at Santana High School, Leon was involved in football, basketball, track & field, drama, and ASB. Not only was he a phenomenal athlete, he was well liked and described as an amazing person by his peers, teachers and coaches; and

WHEREAS, Leon had a dream to play in the NFL and did everything he could to pursue that dream. After high school, Leon went on to Washington State University where he earned a football scholarship. Because of his successful career at Washington State, he was drafted in the 1998 NFL Draft by the Oakland Raiders. Unfortunately, Leon never got to fulfill that dream. He suffered an epileptic seizure that ended his life just three weeks after he was drafted; and

WHEREAS, Leon still holds the school record at Santana for most sacks in a season and #77 has been retired in his honor. The Leon Bender award at WSU goes to the Best Defensive Lineman of the Year and the Oakland Raiders gives the Leon Bender Award to the most Valuable Rookie.

NOW, THEREFORE, I, Randy Voepel, Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim Thursday, May 30, 2013 as

“LEON BENDER DAY”

in the City of Santee and encourage citizens to honor Leon’s memory by performing “random acts of kindness” in an effort to bring community, acceptance, kindness and happiness to Santee, creating smiling faces exactly as Leon did wherever he went.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-second day of May, two thousand thirteen, and have caused the Official Seal of the City of Santee to be affixed.



Mayor Randy Voepel

City of Santee
COUNCIL AGENDA STATEMENT

PROC

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE **PROCLAMATION: JUNE 1 – 8, 2013 AS AMERICAN CANCER SOCIETY RELAY FOR LIFE CANCER AWARENESS WEEK**

DIRECTOR/DEPARTMENT John Minto, Vice Mayor

SUMMARY

The 14th Annual Relay for Life of Santee will be held Saturday, June 1 and Sunday, June 2, 2013 at Town Center Community Park, 550 Park Center Drive.

Relay for Life of Santee supports the American Cancer Society's work to save lives by helping people stay well and get well, by funding research to find cures, and by teaching people in our community ways that they can fight back. Together, we're creating a world with less cancer.

A proclamation has been prepared to highlight this life-changing event that gives everyone in communities across the globe a chance to celebrate the lives of people who have battled cancer, remember loved ones lost, and fight back against the disease.

Relay for Life of Santee has raised more funds to fight cancer than any other East County city to date. John Morley, Voluntary Event Chair for the American Cancer Society Relay for Life, will accept the proclamation at tonight's meeting.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION Present proclamation.

ATTACHMENTS (Listed Below)

Proclamation.

City of Santee, California

Proclamation

WHEREAS, Relay for Life began in 1985 when Gordon Klatt, a Tacoma, Washington surgeon and American Cancer Society volunteer, ran and walked on a local track for 24 hours, for a grand total of 83 miles, and raised \$27,000; and

WHEREAS, Relay for Life is a community-based event that brings together individuals and teams from local companies, schools, clubs, and organizations, as well as families to walk, run, or roll (wheelchairs) in relay fashion for 24 hours around the track of a local school or other venue. The event raises funds to help prevent cancer, save lives, and diminish suffering from the disease while also raising awareness of cancer prevention, early detection, treatment, and patient support; and

WHEREAS, Relay for Life is the American Cancer Society's signature event, with more than 5,200 events across the United States today raising over \$4.5 billion nation-wide; and

WHEREAS, Relay for Life of Santee has raised more funds to fight cancer than any other East County city to date. This year's theme is "Santee Living...Hollywood Style."

NOW, THEREFORE, I, John W. Minto, Vice Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim June 1 through June 8, 2013 as

AMERICAN CANCER SOCIETY – RELAY FOR LIFE CANCER AWARENESS WEEK

in the City of Santee, and encourage citizens to participate in the 14th Annual American Cancer Society Relay for Life on Saturday June 1 through Sunday June 2, 2013 at Town Center Community Park.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-second day of May two thousand thirteen, and have caused the Official Seal of the City of Santee to be affixed.



Vice-Mayor John W. Minto

City of Santee
COUNCIL AGENDA STATEMENT

1B

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE APPROVAL OF MEETING MINUTES: SANTEE CITY COUNCIL,
CDC SUCCESSOR AGENCY AND SANTEE PUBLIC FINANCING
AUTHORITY REGULAR MEETING OF MAY 8, 2013

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk

PB

SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION

Approve Minutes as presented.

ATTACHMENTS (Listed Below)

May 8, 2013 Minutes

Minutes

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

Draft

**Council Chambers
10601 Magnolia Avenue
Santee, California**

May 8, 2013

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:06 p.m.

Council Members present were: Mayor/Chair Randy Voepel; Vice Mayor/Vice Chair John W. Minto; and Council/Authority Members Rob McNelis and John Ryan. Council/Authority Member Jack E. Dale entered at 7:11 p.m.

Staff present were: City Manager/Authority Secretary Keith Till, City/Authority Attorney Shawn Hagerty, Deputy City Manager/Director of Development Services Pedro Orso-Delgado, Director of Community Services Bill Maertz, Finance Director/Treasurer Tim McDermott, Director of Fire and Life Safety Bob Leigh, Director of Human Resources Jodene Dunphy, Assistant to the City Manager Kathy Valverde, Senior Management Analyst Pamela White, Santee Sheriff's Captain Lisa Miller, City Clerk Patsy Bell, and Administrative Secretary Pam Coleman.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney)

LEGISLATIVE INVOCATION: Pastor Gary Lawton, Calvary Chapel of Santee

PLEDGE OF ALLEGIANCE: Rusty Williams

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA: None

1. CONSENT CALENDAR:

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**

- (B) **Approval of Meeting Minutes:**
 - Santee City Council 4-24-13 Regular Meeting
 - CDC Successor Agency 4-24-13 Regular Meeting
 - Public Financing Authority 4-24-13 Regular Meeting
- (C) **Approval of Payment of Demands as presented.**
- (D) **Second Reading and adoption of an Ordinance of the City of Santee, California, amending Sections 9.68.030 and 9.60.040 of the Santee Municipal Code regulating the consumption of alcohol in Town Center Community Park and defining aggressive soliciting.**
- (E) **Approval of a Memorandum of Agreement between San Diego Fire-Rescue Department and City of Santee and authorization for the City Manager to execute the agreement.**
- (F) **Adoption of a Resolution accepting the construction contract with Siemens Industry, Inc. for the Speed Feedback Sign Project, CIP 2012-011, HSIPL 5429 (019) as complete and authorizing the recording of a Notice of Completion.**
- (G) **Adoption of a Resolution accepting the construction contract for Citywide Pavement Repair and Rehabilitation Program 2011, (CIP 2011-05) as complete and authorizing the recording of a Notice of Completion.**

ACTION: On motion of Council Member McNelis, seconded by Council Member Ryan, the Agenda and Consent Calendar were approved as presented with all voting aye.

PROCLAMATION: National Public Works Week May 19 – 25, 2013

Council Member Ryan presented the Proclamation to Public Services Manager Bob Stein and Principal Civil Engineer Carl Schmitz.

PRESENTATION: Presentation of funds to the City Council by the Santee Park and Recreation Committee

Vice Mayor Minto asked SPARC Member James Dreisbach-Towle to join him. Mr. Dreisbach-Towle, along with SPARC Members Anita Bautista, Andy Bautista, Rusty Williams, and Alan Tuthill, presented the City with a check for \$10,000 from the proceeds of the 2012 Santee Bluegrass Festival to support the Santee Teen Center.

Draft

2. PUBLIC HEARINGS:

- (A) **Public Hearing to adopt a Resolution approving the Program Year 2013 Annual Action Plan and authorizing the City Manager to submit a grant application for Community Development Block Grant (CDBG) funds to the Department of Housing and Urban Development (HUD).**

The Public Hearing opened at 7:20 p.m.

PUBLIC SPEAKER:

Speaking in support of the Caring Neighbors program was Suzanne Stephens.

ACTION: On motion of Council Member McNelis, seconded by Vice Mayor Minto, the Public Hearing was closed at 7:23 p.m., and the Resolution approving the Program Year 2013 Annual Action Plan and authorizing the City Manager to submit the grant application to HUD was adopted with all voting aye.

3. ORDINANCES (First Reading): None

4. CITY COUNCIL ITEMS AND REPORTS:

- (A) **Possible Cancellation of a Regular City Council Summer Meeting.**

ACTION: After a brief discussion, on motion of Council Member Dale, seconded by Council Member McNelis, the August 14, 2013 Regular Council meeting was cancelled and the City Clerk was directed to post the appropriate notices with all voting aye, except Vice Mayor Minto who voted no.

- (B) **Location agreement between the City of Santee and HD Supply Facilities Maintenance, Ltd. (Continued from 4/24/13)**

Council Member McNelis presented a brief staff report. During discussion, he, City Manager Till, and City Attorney Hagerty answered Council's questions.

PUBLIC SPEAKER:

Ross Tannan, HD Supply Facilities Maintenance, spoke in support and answered Council's questions.

ACTION: On motion of Council Member McNelis, seconded by Vice Mayor Minto, the Resolution approving the location agreement between the City of Santee and HD Supply Facilities Maintenance, Ltd. was adopted with all voting aye.

Draft

5. CONTINUED BUSINESS: None
6. NEW BUSINESS: None
7. COMMUNICATION FROM THE PUBLIC: None
8. CITY MANAGER REPORTS: None
9. CDC SUCCESSOR AGENCY:
(Note: Minutes appear as Item 1B)
10. SANTEE PUBLIC FINANCING AUTHORITY:
(Note: Minutes appear as Item 1B)
11. CITY ATTORNEY REPORTS: None

Council Members recessed at 7:58 p.m. and convened in Closed Session at 8:08 p.m. with all Members present.

12. CLOSED SESSION:

(A) CONFERENCE WITH LABOR NEGOTIATORS

(Government Code section 54957.6)

Agency Designated Representatives: City Manager

Unrepresented Employees: All Full-Time Miscellaneous & Management Employees

(B) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a)

Name of Case: Cameron's Mobile Estates, LLC v. City of Santee
Case No. 37-2012-00069606-CU-WM-EC

Draft

Council Members reconvened in Open Session at 9:17 p.m. with all Members present. Mayor Voepel reported that direction was given to staff on both items.

13. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:18 p.m.

Date Approved: _____

Patsy Bell, City Clerk and for
Authority Secretary Keith Till

City of Santee
COUNCIL AGENDA STATEMENT

1C

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Tim K. McDermott/Finance *tm*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *JK*

Approval of the payment of demands as presented.

ATTACHMENTS (Listed Below)

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal

Payment of Demands
Summary of Checks Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
04/26/13	Accounts Payable	\$ 43,867.99
04/30/13	Accounts Payable	263.00
05/02/13	Payroll	270,571.96
05/02/13	Accounts Payable	251,981.89
05/02/13	Accounts Payable	315,506.74
05/07/13	Accounts Payable	<u>255,955.64</u>
	TOTAL	<u>\$ 1,138,147.22</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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102168	4/30/2013	10478 STATE BOARD OF EQUALIZATION	Jan - Mar 2013		USE TAX JAN - MAR 2013	263.00
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Total :

263.00

1 Vouchers for bank code : ubgen

Bank total : 263.00

1 Vouchers in this report

Total vouchers : 263.00

Prepared by: *K. Johnson*
 Date: 4-30-13

Approved by: *[Signature]*
 Date: 4-30-13

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
23020	5/2/2013	10955 DEPARTMENT OF THE TREASURY	PPE 04/10/13		FEDERAL WITHHOLDING TAX: PAYI Total :	58,288.92 58,288.92
23128	5/2/2013	10956 FRANCHISE TAX BOARD	PPE 04/24/13		CA STATE TAX WITHHELD: PAYMEN Total :	16,260.04 16,260.04
102234	5/2/2013	10208 ANTHEM BLUE CROSS	000365739B		EMPLOYEE ASSISTANCE PROGRAI Total :	255.30 255.30
102235	5/2/2013	10350 ASSURANT EMPLOYEE BENEFITS	May 13		DENTAL - MISC EMPLOYEES: PAYM Total :	7,719.63 7,719.63
102236	5/2/2013	10508 LIFE INSURANCE COMPANY OF	April 2013		LIFE/LTD/AD&D INSURANCE Total :	2,502.45 2,502.45
102237	5/2/2013	10779 NATIONAL BENEFIT SERVICES LLC	PPE 04/24/13		FLEXIBLE SPENDING ACCOUNT Total :	1,626.12 1,626.12
102238	5/2/2013	10353 PERS	04 13 4		PERS RETIREMENT PAYMENT Total :	123,935.78 123,935.78
102239	5/2/2013	10785 RELIANCE STANDARD LIFE	May 2013		VOLUNTARY LIFE INSURANCE Total :	1,674.79 1,674.79
102240	5/2/2013	10424 SANTEE FIREFIGHTERS	PPE 04/24/13		SFFA DUES/PEC/DENTAL Total :	5,071.20 5,071.20
102241	5/2/2013	10776 STATE OF CALIFORNIA	PPE 04/24/13		WITHHOLDING ORDER Total :	652.45 652.45
102242	5/2/2013	10001 US BANK	P Date 05/02/13		PARS RETIREMENT: PAYMENT Total :	600.30 600.30
102243	5/2/2013	10959 VANTAGE TRANSFER AGENT/457	ICMA PPE 04/24/13		ICMA Total :	29,809.51 29,809.51
102244	5/2/2013	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 04/24/13		RETIREE HEALTH SAVINGS ACCOL Total :	3,585.40 3,585.40

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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102244	5/2/2013	10782	10782 VANTAGEPOINT TRNSFR AGT/80180' (Continued)			3,585.40
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13 Vouchers for bank code : ubgen

13 Vouchers in this report

Total :

Bank total : 251,981.89

Total vouchers : 251,981.89

Prepared by: Sammy Green
Date: 5/2/13
Approved by: [Signature]
Date: 5-2-13

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102169	5/2/2013	11037 ACTION TROPHIES & ENGRAVING	13-398		FD ACCOUNTABILITY TAGS	43.20
					Total :	43.20
102170	5/2/2013	10004 AFFORDABLE PIPELINE SERVICES	5427		STORM DRAIN INSP	740.00
					Total :	740.00
102171	5/2/2013	10717 AMERICAN FENCE COMPANY INC	1700098		RENTAL OF FENCE	60.00
					Total :	60.00
102172	5/2/2013	11052 AMERICAN FESTIVALS	April 26, 2103		REFUNDABLE DEPOSIT	877.50
					Total :	877.50
102173	5/2/2013	10985 ANDERSON & BRABANT INC	8822		PROSPECT AVENUE APPRAISALS	6,500.00
					Total :	6,500.00
102174	5/2/2013	10007 AQUA SUN POOL SERVICE	09	50100	FOUNTAIN SERVICE	1,331.00
					Total :	1,331.00
102175	5/2/2013	10320 BAYLIN, BRETT	3		INSTRUCTOR PAYMENT	450.00
					Total :	450.00
102176	5/2/2013	10018 BENCHMARK LANDSCAPE SVCS INC	102455 102456	50195 50138	LANDSCAPE SERVICES LANDSCAPE SERVICES	9,883.00 12,567.64
					Total :	22,450.64
102177	5/2/2013	10021 BOUND TREE MEDICAL LLC	81047295 81047296 81048764	50050 50050 50050	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	228.55 659.11 51.30
					Total :	938.96
102178	5/2/2013	10008 BPI PLUMBING	S-14761	50132	PLUMBING SERVICES	321.70
					Total :	321.70
102179	5/2/2013	10098 BURNER, RONALD	0313	50042	ATHLETIC FIELD COORDINATION	2,083.34
					Total :	2,083.34
102180	5/2/2013	10299 CARQUEST AUTO PARTS	11102-288228	50260	FLEET SHOP SUPPLIES	68.76

Voucher List
CITY OF SANTEE

Bank code :	ubgen			Invoice	PO #	Description/Account	Amount
Voucher	Date	Vendor					
102180	5/2/2013	10299	CARQUEST AUTO PARTS	(Continued)			
102181	5/2/2013	10032	CINTAS #64	694562454		SHOP TOWEL/UNIFORM RENTAL	68.76
						Total :	60.29
102182	5/2/2013	10171	COUNTY OF SAN DIEGO	02/2013 AGENCY REV		02/2013 AGENCY PRK CIT RPT	146.00
				02/2013 DMV REVENUE		02/2013 DMV PRK CITE REPT	311.00
				02/2013 PHOENIX REV		02/2013 PHX CITE REV REPT	507.00
				03/2013 AGENCY REV		03/2013 AGENCY PRK CIT RPT	110.00
				03/2013 DMV REVENUE		03/2013 DMV PRK CITE REPT	201.00
				03/2013 PHOENIX REV		02/2013 PHX CITE REV REPT	398.50
						Total :	1,673.50
102183	5/2/2013	10358	COUNTY OF SAN DIEGO	13CTOFSAN09	50040	SHERIFF RADIOS	4,845.00
				13CTOFSASN09	50040	FIRE/PSD 800 MHZ RADIOS	1,272.00
						Total :	6,117.00
102184	5/2/2013	10333	COX COMMUNICATIONS	11256001		9130 CARLTON OAKS DR	162.80
						Total :	162.80
102185	5/2/2013	10608	CRISIS HOUSE	03312013	50215	CDBG SUBRECIPIENT REIMB	343.70
						Total :	343.70
102186	5/2/2013	10045	DIAMOND ENVIRONMENTAL SVCS LP	33700141	50180	PORTABLE TOILET RENTAL	118.00
				34400148	50180	PORTABLE TOILET RENTAL	118.00
				34400149	50180	PORTABLE TOILET SVCS	118.00
						Total :	354.00
102187	5/2/2013	10250	EAST COUNTY CALIFORNIAN	040413		CONTRACT ADVERTISEMENT	136.50
				16951		CONTRACT ADVERTISEMENT	42.00
						Total :	178.50
102188	5/2/2013	10057	ESGIL CORPORATION	04/15-04/19/2013		SHARE OF FEES	5,476.91
						Total :	5,476.91
102189	5/2/2013	10099	EVANGILISTA, SANDRA	32213		INSTRUCTOR PAYMENT	1,080.00
						Total :	1,080.00

Bank code :	ubgen														
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Total :	Amount								
102199	5/2/2013	10151	10151 KONICA MINOLTA BUSINESS					(Continued)							
102200	5/2/2013	10538	MEALS ON WHEELS	03312013	CDBG SUBRECIPIENT REIMB	Total :	29.69								
						Total :	1,968.00								
102201	5/2/2013	10079	MEDICO PROFESSIONAL	1221446	MEDICAL LINEN SERVICE	Total :	24.16								
				1221447	MEDICAL LINEN SERVICE	Total :	12.93								
102202	5/2/2013	10800	METTLER, DENNIS	00841016182	WORK BOOTS	Total :	161.99								
102203	5/2/2013	10340	MOMENTUM TUTORING	40113	INSTRUCTOR PAYMENT	Total :	161.99								
102204	5/2/2013	10084	NALCO CAL-WATER LLC	35493	DEIONIZED WATER SERVICE	Total :	51.00								
				35494	DEIONIZED WATER SERVICE	Total :	112.50								
				35495	DEIONIZED WATER	Total :	75.00								
102205	5/2/2013	10416	NATIONAL PETROLEUM INC	150192	MOTOR OIL STOCK	Total :	75.00								
						Total :	262.50								
102206	5/2/2013	10451	NEOPOST USA INC	49953277	FY 12/13 POSTAGE METER RENTAL	Total :	1,440.55								
						Total :	1,440.55								
102207	5/2/2013	10218	OFFICE DEPOT BUSINESS SOLUTION	1549910266	MATERIALS & SUPPLIES	Total :	162.00								
						Total :	162.00								
102208	5/2/2013	10241	PETTY CASH	CLK 4/23/2013	PETTY CASH REIM CITY CLERK	Total :	8.33								
				PC-HR 04/25/13	PETTY CASH REIM-HR	Total :	8.33								
102209	5/2/2013	10625	POSTMASTER SANTEE POST OFFICE	03202013	(BRM) PERMIT RENEWAL	Total :	62.06								
						Total :	102.78								
102210	5/2/2013	10161	PRIZM JANITORIAL SERVICES, INC	7101	JANITORIAL SVCS PARKS	Total :	200.00								
						Total :	200.00								
						Total :	2,235.75								

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102210	5/2/2013	10161	10161 PRIZM JANITORIAL SERVICES, INC (Continued)			
102211	5/2/2013	10101	PROFESSIONAL MEDICAL AND			
			Z961249	50058	OXYGEN CYLINDERS & REFILLS	37.20
			Z961250	50058	OXYGEN CYLINDERS & REFILLS	69.75
					Total :	106.95
102212	5/2/2013	10095	RASA			
			4577	50186	MAPCHECK-RAILROAD AVE	105.00
			4578	50186	MAPCHECK-CONEJO RD	335.00
					Total :	440.00
102213	5/2/2013	10311	ROADONE			
			513628	50018	TOW CHARGE MEDIC UNIT	165.00
					Total :	165.00
102214	5/2/2013	11039	S&J RESTORATION AND BUILDERS			
			APRIL 17, 2013		REFUNDABLE DEPOSIT	402.54
					Total :	402.54
102215	5/2/2013	10407	SAN DIEGO GAS & ELECTRIC			
			April 19, 2013		GROUP BILL	38,408.60
					Total :	38,408.60
102216	5/2/2013	10110	SECTRAN SECURITY INC			
			13040271	50198	ARMORED CAR TRANSPORT SVC	105.00
					Total :	105.00
102217	5/2/2013	10487	SIEMENS INDUSTRY INC			
			400098729	50282	TRAFFIC SIGNAL MAINT.	2,634.54
			400099773	50282	TRAFFIC SIGNAL CALL OUTS	2,018.55
					Total :	4,653.09
102218	5/2/2013	10217	STAPLES ADVANTAGE			
			3196537859	50256	MISC OFFICE SUPPLIES	166.82
					Total :	166.82
102219	5/2/2013	10116	STAT PHARMACEUTICALS INC			
			409881-03	50071	PHARMACEUTICALS	175.72
			410407-00	50071	PHARMACEUTICALS	51.42
			410438-00	50071	PHARMACEUTICALS	21.04
					Total :	248.18
102220	5/2/2013	10119	STEVEN SMITH LANDSCAPE INC			
			25382	50129	LANDSCAPE MAINT. SVCS	400.00
			25383	50129	LANDSCAPE MAINT. SVCS	300.00
			25386	50129	LANDSCAPE MAINT. SVCS	300.00
			25403	50129	LANDSCAPE MAINT. SVCS	33,116.00

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102230	5/2/2013	10136 WEST COAST ARBORISTS INC	(Continued)			4,350.00
102231	5/2/2013	10148 WESTAIR GASES & EQUIPMENT INC	326107 328575	50092 50028	HARDFACING MATERIALS FLEET SHOP SUPPLIES	409.22 64.27 473.49
102232	5/2/2013	10317 WM HEALTHCARE SOLUTIONS INC	0179680-2793-2 0179681-2793-0	50029 50029	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL	96.99 96.77 193.76
102233	5/2/2013	10232 XEROX CORPORATION	067326414 067326415 067326416 067326418 067326424 067458801 123967513	50211 50130 50153 50117 50116 50030 50294	PRINTER MAINT. & USAGE COPY CHARGES COPIES/MAINT COPYING MARCH 2013 MONTHLY XEROX FIRE ADMIN COPIER LEASE STATION 5 COPIER	337.75 22.40 506.58 257.67 219.03 193.01 382.25 1,918.69

65 Vouchers for bank code : ubgen

65 Vouchers in this report

Total : 315,506.74
Bank total : 315,506.74
Total vouchers : 315,506.74

Prepared by: *Carney Jackson*
Date: 5/2/13
Approved by: *Samuel Johnson*
Date: 5-2-13

Bank code : ubgen									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
102245	5/7/2013	10985 ANDERSON & BRABANT INC	8814		PROSPECT AVE APPRAISALS	60,000.00			
					Total :	60,000.00			
102246	5/7/2013	10193 ARIMAW PRODUCTIONS	13/STF-1		SANTREE FEST	160.00			
					Total :	160.00			
102247	5/7/2013	10412 AT&T	000004297373		TELEPHONE	1,593.60			
					Total :	1,593.60			
102248	5/7/2013	11043 BEA, SILVER	2002875.001		RECREATION REFUND	69.73			
					Total :	69.73			
102249	5/7/2013	10018 BENCHMARK LANDSCAPE SVCS INC	102753	50195	LANDSCAPE SERVICES	315.00			
			102755	50195	LANDSCAPE SERVICES	418.00			
					Total :	733.00			
102250	5/7/2013	10021 BOUND TREE MEDICAL LLC	81053806	50050	EMS SUPPLIES	290.91			
			81058685	50050	EMS SUPPLIES	419.35			
					Total :	710.26			
102251	5/7/2013	10008 BPI PLUMBING	S-14824	50132	PLUMBING REPAIRS	440.91			
					Total :	440.91			
102252	5/7/2013	10526 CHANNEL ISLANDS SIDEWALK	1409	50278	SIDEWALK SLICING	10,627.05			
					Total :	10,627.05			
102253	5/7/2013	10334 CHLIC	1517828		MEDICAL INSURANCE-MISC: PAYM	144,396.91			
					Total :	144,396.91			
102254	5/7/2013	10032 CINTAS #64	694564928	50304	UNIFORM/PARTS CLNR RNTL	92.68			
					Total :	92.68			
102255	5/7/2013	10845 CONTROLLED ENTRY SPECIALISTS	822443	50263	APPARATUS DOOR SERVICES	165.00			
					Total :	165.00			
102256	5/7/2013	10333 COX COMMUNICATIONS	038997401		10601 N MAGNOLIA	91.82			
			105080401		9310 FANITA PARKWAY	62.49			

Voucher List
CITY OF SANTEE

Bank code : ubgen									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
102256	5/7/2013	10333 COX COMMUNICATIONS	(Continued)				Total :		154.31
102257	5/7/2013	10049 DREW AUTO CENTER	C45372		VEHICLE REPAIR	2,229.21	Total :		2,229.21
102258	5/7/2013	10250 EAST COUNTY CALIFORNIAN	00017076	50078	PUBLIC NOTICE	189.00	Total :		189.00
102259	5/7/2013	10054 ELDERHELP OF SAN DIEGO	03312013	50217	CDBG SUBRECIPIENT REIMB	816.00	Total :		816.00
102260	5/7/2013	10055 EMSAR	SI-32621		QTRLY GURNEY SERVICE	580.00	Total :		580.00
102261	5/7/2013	10057 ESGIL CORPORATION	04/22-04/26/2013		SHARE OF FEES	8,394.20	Total :		8,394.20
102262	5/7/2013	11050 GARLAND, MICHELLE	2002874.001		RECREATION REFUND	69.14	Total :		69.14
102263	5/7/2013	10490 HARRIS & ASSOCIATES INC	20735	50122	DESIGN: BUENA VISTA AVE	3,502.50	Total :		3,502.50
102264	5/7/2013	10256 HOME DEPOT CREDIT SERVICES	3154983	50055	TOOLS STATION 5	20.31	Total :		20.31
102265	5/7/2013	10151 KONICA MINOLTA BUSINESS	224346148	50192	COPIER MAINT. & USAGE	121.07	Total :		121.07
102266	5/7/2013	10078 LUTHERAN SOCIAL SVCS OF SO CAL	03312013	50219	CDBG SUBRECIPIENT REIMB	4,223.36	Total :		4,223.36
102267	5/7/2013	10558 MAERTZ, BILL	03/26/13		CELL PHONE REIMBURSEMENT	135.74	Total :		135.74
			04/26/13		CELL PHONE REIMBURSEMENT	136.75	Total :		136.75
102268	5/7/2013	10079 MEDICO PROFESSIONAL	1225857	50036	MEDICAL LINEN SERVICE	24.16	Total :		24.16
			1225858	50036	MEDICAL LINEN SERVICE	13.91	Total :		13.91

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102268	5/7/2013	10079	10079 MEDICO PROFESSIONAL			38.07
102269	5/7/2013	10218	OFFICE DEPOT BUSINESS SOLUTION	50084	OFFICE SUPPLIES	20.51
			1569153655			20.51
102270	5/7/2013	10420	PADRE JANITORIAL SUPPLY INC	50147	JANITORIAL SUPPLIES	22.16
			341793			22.16
102271	5/7/2013	10241	PETTY CASH		PETTY CASH REIMB OPS	10.77
			02/20/13		PETTY CASH REIMB OP CNTR	10.00
			02/28/13		PETTY CASH REIMB OPS	19.26
			021513		PETTY CASH REIMB OPS	31.16
			032013		PETTY CASH REIMB OPS	3.45
			032513		PETTY CASH REIMB OPS	20.00
			04/30/13		PETTY CASH REIMB OPS	25.08
			04/30/13		PETTY CASH REIMB OPS	18.23
			04/30/30		PETTY CASH REIMB OPS	14.00
			04/30/30		PETTY CASH REIMB OPS	4.37
			040113		PETTY CASH REIMB OPS	24.54
			042913		PETTY CASH REIMB OP CNTR	7.00
			122412		PETTY CASH REIMB OPS	13.98
			4/30/13		PETTY CASH REIMB OPS	24.82
					Total :	226.66
102272	5/7/2013	10089	PMC	24209	WALMART EXPANSION EIR	2,790.00
			37353			2,790.00
102273	5/7/2013	10870	SAN DIEGO COUNTY VECTOR		VECTOR CONTROL	7.33
			SD10121			7.33
102274	5/7/2013	10159	SAN DIEGO FUN RENTALS		SANTREE FEST	467.00
			25268			467.00
102275	5/7/2013	10107	SANTEE MINISTERIAL COUNCIL	50221	CDBG SUBRECIPIENT REIMB	5,207.48
			03312013			5,207.48
102276	5/7/2013	10768	SANTEE SCHOOL DISTRICT	50236	SCHOOL IRRIGATION	243.68
			6820			

Voucher List
CITY OF SANTEE

Bank code :	ubgen	Invoice		PO #	Description/Account	Amount
Voucher	Date	Vendor				
102276	5/7/2013	10768	10768 SANTEE SCHOOL DISTRICT			243.68
102277	5/7/2013	11054	SHARP MEMORIAL HOSPITAL	42978253	ER VISIT - FF INJURY	302.31
102278	5/7/2013	10487	SIEMENS INDUSTRY INC	400100181 400100181R	SPEED FEEDBACK SIGNS RETENTION - SPEED SIGNS	302.31
102279	5/7/2013	10314	SOUTH COAST EMERGENCY VEHICLE	467705 467765 467795	VEHICLE REPAIR PART VEHICLE REPAIR PARTS VEHICLE REPAIR PART	825.00 -41.25 783.75
102280	5/7/2013	10217	STAPLES ADVANTAGE	1598915 5 001 65265 1598915 5 001 65266 3197285441	SHREDDER FS# 4 WIRELESS KEYBOARD & MOUSE OFFICE SUPPLIES	273.03 85.51 303.73
102281	5/7/2013	10534	STATE CONTROLLER'S OFFICE	27333	FY11/12 ANNUAL ST RPT PREP	2,000.00
102282	5/7/2013	10126	THE LIGHTHOUSE INC	0858392	VEHICLE REPAIR PARTS	37.26
102283	5/7/2013	10158	THE SOCO GROUP INC	782526	FLEET CARD FUELING	37.26
102284	5/7/2013	10148	WESTAIR GASES & EQUIPMENT INC	331739 332748	WELDING SUPPLIES WELDING SUPPLIES	1,854.96
102285	5/7/2013	10232	XEROX CORPORATION	067458802 067481903 067511199 067511200 067511201 067511202	COPIER LEASE PURCHASED LEASED COPIER STATION 4 COPIER CREDIT STATION 4 COPIER CREDIT STATION 4 COPIER CREDIT STATION 4 COPIER CREDIT	193.01 276.48 -62.12 -65.72 -66.21 -61.41
					Total :	1,854.96
					Total :	1,854.96

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102285	5/7/2013	10232 XEROX CORPORATION	(Continued) 067511203 067511204 067511205 067511206 067511208	50031 50031 50031 50031 50031	STATION 4 COPIER CHARGES STATION 4 COPIER CHARGES STATION 4 COPIER CHARGES STATION 4 COPIER CHARGES STATION 4 COPIER CHARGES	13.89 13.89 13.91 13.91 18.99 288.62
102286	5/7/2013	10232 XEROX CORPORATION	124111370	50306	REMOVE COPIER HARD DRIVE	270.00 270.00
102287	5/7/2013	10929 YSD, RICHARD BAER	1001		INSTRUCTOR PAYMENT	78.00 78.00
43 Vouchers for bank code : ubgen						Bank total : 255,955.64
43 Vouchers in this report						Total vouchers : 255,955.64

Prepared by: *Sammy Jackson*
Date: 5/7/13
Approved by: *Sammy Jackson*
Date: 5-7-13

City of Santee
COUNCIL AGENDA STATEMENT

ID

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE ADOPT FINDINGS IN SUPPORT OF OPEN MARKET PURCHASE AND AUTHORIZE AS-NEEDED NECESSARY AND URGENT AUTOMOTIVE REPAIRS FROM MUELLER'S TRUCK & EQUIPMENT

DIRECTOR/DEPARTMENT

Chief Robert Leigh, Fire Department *RL*

SUMMARY

This item authorizes using an open market purchase process to select Mueller's Truck & Equipment as the vendor for large vehicle repairs when needed for the remainder of FY 12/13 and FY 13/14. Pursuant to Ordinance Section 3.24.120 (B-4), the purchasing agent may make an "open market" purchase, dispensing with the requirements of bidding "when the City Council determines that due to special circumstances it is in the City's best interest to purchase a commodity or enter into a contract without compliance with the bidding procedure."

The City's emergency fire apparatus, as well as CSA-69 ambulances, are specialized pieces of equipment that can require specialized knowledge or equipment to repair and/or maintain. Additionally, due to the high mileage and age of the fire fleet, multiple apparatus can require attention simultaneously. Examples are issues involving hydraulic leaks, coolant problems, electronic sensor replacement, and diagnosing and repairing other complicated systems. Mueller's Truck & Equipment Service, conveniently located in Santee, has specialized knowledge and provides timely service that allows quick drop off and delivery of apparatus to the facility and back to the station. Many times Mueller's will pick up and drop off directly to the station shop. Anticipated maintenance and costs for necessary repairs for the remainder of FY 12/13 are estimated to be \$2,000 and for FY 13/14 \$13,000.

FINANCIAL STATEMENT *m*

Funding is available in the adopted FY 12/13 and proposed FY 13/14 budget for the costs requested.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *RL*

1. Find that due to Mueller's Truck & Equipment location in Santee and their ability to perform timely and specialized repairs, special circumstances exist and it is in the best interest of the City to purchase necessary and urgent automotive repairs when needed from Mueller's Truck & Equipment for the remainder of FY 12/13 and FY 13/14 on the open market.
2. Authorize the purchase of necessary and urgent automotive repairs when needed from Mueller's Truck & Equipment for an amount not to exceed \$2,000 for the remainder of FY 12/13 and \$13,000 for FY 13/14.

ATTACHMENTS (Listed Below)

None

City of Santee
COUNCIL AGENDA STATEMENT

4A

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE SELECTION OF VOTING REPRESENTATIVE AND ALTERNATE FOR
LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk *PB*

SUMMARY

The League of California Cities Annual Conference is scheduled for Wednesday, September 18 through Friday, September 20, 2013, at the Sacramento Convention Center. Notice has been received from the League requesting each City select a voting representative and up to two alternates, specifically for the Annual Business Meeting. The Annual Business Meeting is scheduled for noon on Friday, September 20th. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *KL*

Select a voting representative and up to two alternates to attend the Annual Business Meeting scheduled during the upcoming League conference and direct the City Clerk to forward the completed Voting Delegate/Alternate Form to the League of California Cities.

ATTACHMENTS (Listed Below)

1. Memo from the League of California Cities



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by August 2, 2013

PLEASE NOTE: You are receiving this letter and form earlier than usual because hotel space near the Sacramento Convention Center for the Annual Conference will be especially tight this year. As a result, we want to encourage you to make your hotel reservations early.

April 26, 2013

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 18 - 20, Sacramento**

The League's 2013 Annual Conference is scheduled for September 18 - 20 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 20, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 23, 2013. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the

- Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.
- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 18, 9:00 a.m. – 6:30 p.m.; Thursday, September 19, 7:00 a.m. – 4:00 p.m.; and September 20, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, August 23. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2013 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

City of Santee
COUNCIL AGENDA STATEMENT

6A

MEETING DATE

May 22, 2013

AGENDA ITEM NO.

ITEM TITLE

PRESENTATION OF THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEARS 2013-14 THROUGH 2017-18

DIRECTOR/DEPARTMENT

Keith Till, City Manager *KT*

Tim K. McDermott, Director of Finance *TM*

SUMMARY

The Proposed Five-Year Capital Improvement Program (CIP) Budget for Fiscal Years 2013-14 through 2017-18 is presented to the City Council for review and discussion. The CIP Budget will be brought back to the City Council for adoption in June.

The purpose of the CIP is to provide a multi-year planning tool for the infrastructure and other capital needs of the community, and to coordinate the scheduling and financing of projects. Emphasis has been placed on the first two years, which upon City Council action will become the adopted capital project budget. Once adopted, the CIP is continually monitored to ensure funding sources are available as projected and is revised bi-annually in response to continually evolving priorities and economic conditions.

FINANCIAL STATEMENT *TM*

The Proposed Five-Year Capital Improvement Program Budget includes 68 projects. A review of the projects and associated costs will be presented at the City Council meeting.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION

Review and discuss the Proposed Five-Year Capital Improvement Program Budget for Fiscal Years 2013-14 through 2017-18 and provide direction to staff as necessary.

ATTACHMENTS

None

City of Santee
COUNCIL AGENDA STATEMENT

6B

MEETING DATE May 22, 2013

AGENDA ITEM NO.

ITEM TITLE REVIEW OF THE PROPOSED OPERATING BUDGET FOR FISCAL
YEARS 2013-14 AND 2014-15

DIRECTOR/DEPARTMENT

Keith Till, City Manager *KT*
Tim K. McDermott, Director of Finance *TKM*

SUMMARY

In February 2013 the City Council was provided with an update on the current fiscal year budget, and budget amendments were adopted to reflect revised revenue projections as well as to reflect the organizational restructuring done in response to the dissolution of the Santee Community Development Commission. On February 27, 2013 a Fire Department staffing review and operations plan was presented to the City Council, and on March 13, 2013 a Sheriff's staffing report was presented. On April 10, 2013 a review of organizational adjustments made over the past several years, as well as key factors impacting the upcoming two-year budget were presented.

This evening an overview of the Proposed Operating Budget for Fiscal Years 2013-14 and 2014-15 will be provided, and the following department budgets will also be reviewed: City Council/City Manager/Animal Control, City Attorney, Human Resources/Risk Management, City Clerk, Finance and Community Services. On June 12, 2013 the following department budgets will be reviewed: Development Services, Law Enforcement and Fire, as will the various Special Funds budgets. The proposed budget will then be brought back to the City Council for adoption on June 26, 2013.

The budget document will be distributed separately in advance of the May 22, 2013 City Council meeting.

FINANCIAL STATEMENT *TKM*

No fiscal impact at this time.

CITY ATTORNEY REVIEW

N/A Completed

RECOMMENDATION

Review and discuss the Proposed Operating Budget for Fiscal Years 2013-14 and 2014-15, and provide feedback to staff.

ATTACHMENTS (Listed Below)

None